

# ATLAS.ti 6

## Working with PDF Documents



atlas.ti  
the knowledge workbench

Software for qualitative data analysis,  
management, and model building.



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# If You Can Print It, You Can Use It. PDF Fully Supported.

ATLAS.ti's full native PDF support lets you work with PDF files in their native layout, just the way you would expect it. No ifs and buts.

Other QDA packages make you strip PDFs down to primitive text files, which is hardly an adequate way of working, aside from being tedious and time-consuming to boot. But with ATLAS.ti 6 you are able to keep your original PDFs untouched—layout, graphics, tables and all—so your primary data always remains uncorrupted and complete.

Better yet, you can move freely through your documents and code any section you like, regardless if it's text or graphics. Smooth scrolling, zooming, searching and auto-coding make your work a breeze. Navigation tools and thumbnail images keep you “on track” every step of the way.

## Universal Freedom through a Universal Format

ATLAS.ti's support of PDF makes it possible to use output from practically any computer application as your primary documents!

By quickly “printing” a PDF document you can now directly work on material created in nearly any program on your computer—such as PowerPoint, Open Office, ATLAS.ti itself (go figure!) as well as most graphics, statistics, reporting, authoring, accounting applications—as your primary documents.

Consider the enormous possibilities of working with PDF documents:

- Work on Web pages saved to PDF, thus securely maintaining their original layout, graphics, and most important all their actual content at the time of visiting.
- Directly access a plethora of digital resources such as e-books, research papers, business reports, conference proceedings, press releases, and so much more. Now it's all at your fingertips without conversion or additional steps of any kind.
- Use the output from any of the programs on your computer as a primary document. If you can “print” it (as PDF), you can use it in ATLAS.ti.

You can literally use the output from **any** program that can produce PDF as your primary documents. Even if your program doesn't have a dedicated built-in PDF generator (many do), you can still produce PDF via freely available PDF printer drivers and standalone applications.

The possibilities are truly endless and extremely exciting!

# Working with PDF Documents

## Compatibility

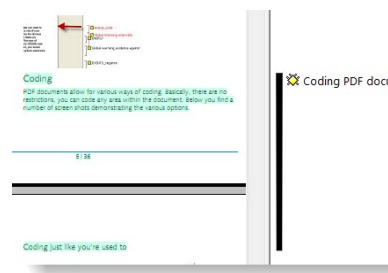
ATLAS.ti can handle PDF documents up to version 1.7 (ISO 32000, Adobe Acrobat 8). This should cover virtually all existing documents.

Smooth scrolling, cross-page quotations, and lightning fast searches (as well as auto-coding) make working with PDF a breeze.

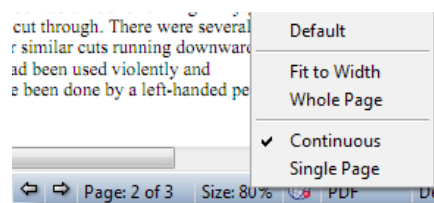
## Look & Feel

### Continuous and Single Page Mode

You can page through documents while seeing more than a single page. This is, of course, especially useful if quotations span across page borders.



However, you can also switch to Single Page mode if all you want to see is one page at a time. To switch between the two paging modes, click on the Zoom Size field in the status area at the bottom of the window and select the desired mode from the pop-up menu.



### Page up and down buttons

Two extra “buttons” in the status area allow page forward and backward scrolling. A right-click lets you invert the paging direction so you can easily go back and forth without moving the mouse.

Clicking on the Page field in the status bar lets you jump to as specific page.

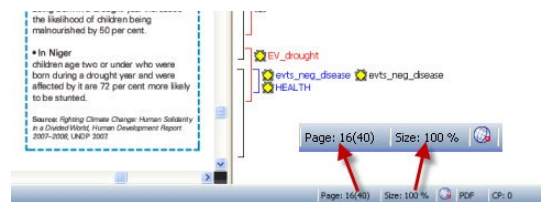
## Selections

Both rectangular and continuous (text) selections display handles when the mouse is hovering over the selected area. The handles can be “picked” and the selections can be resized by moving the handles. The selection color can be set via the PDF preferences dialog.



## Zoom

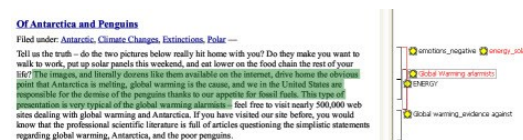
In the status bar at the bottom of the screen you see the actual size of the PD. This is also the place where you navigate back and forth in the document. To move one page forward, left click on the Page button. To move backwards, right click the Page button.



## Coding

PDF documents allow for different ways of coding. Basically, there are no restrictions, you can code any area within the document. Below you find a few screen shots demonstrating the various options.

Coding text just like you're used to:



(Auto) coding bibliographies:

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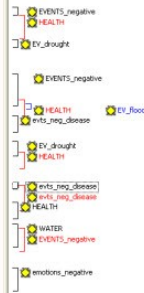
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UNEP. Climate Change and Children, Washington Post, "Climate Change and Children," 2007



### Coding Images:

responsible for the demise of the penguins thanks to presentation is very typical of the global warming sites dealing with global warming and Antarctica. If you know that the professional scientific literature is full regarding global warming, Antarctica, and the poor

And in today's news, there is another tear-jerker about penguins. A new soon-to-be-published study by University of Washington's P. Dee Boersma reports that the world's penguin species are generally "in trouble" because of global warming. The study says that global warming is bad for penguins. The study says that global warming is bad for penguins. The study says that global warming is bad for penguins.

### Coding parts of an image:

### Coding columns of text:

### Output

When outputting PDF quotations (e.g. all quotations for a selected code) the text is extracted and you can generate a rtf document.

The quotation references for textual quotations indicate the page number and the start and end position on the basis of character counts. For example: (31:1537-31:1745) means that this quotation is from page 31, starting at character 1537 and ending at character 1745.

The referencing for coded images is a different, but also indicating the position of the quotation in the document: (@422-@618).

## Navigation Tools

### Bookmark Navigator

If a document contains a table of contents or other bookmark links, a navigator will open to let you jump direct to those links.

If you accidentally close the navigator you can reopen it via the Views menu.

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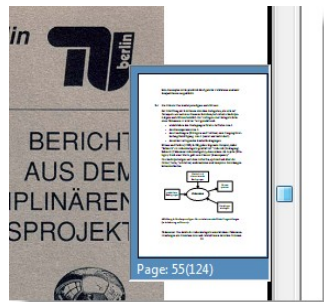
The navigator only opens if the document actually contains bookmarks.

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### Thumbnail Scroll Preview

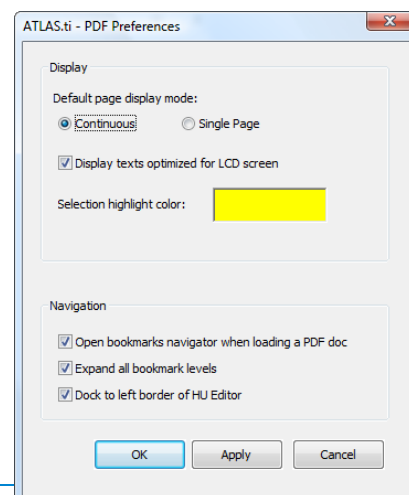
In single page mode, a thumbnail image of the current page will be displayed along with its page number while moving the scroll bar slider.

This makes navigating to a specific page a breeze, even in very long documents.



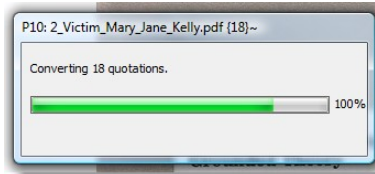
## Preference Settings

From the Preferences drop down button you can select PDF preferences. This lets you choose your favorite selection color, the page mode and the bookmark navigator's startup behavior.



## Conversion of pre-v.6.2 PDF PDs

All PDF-format PDs that were created in versions 6.0 and 6.1 are automatically converted to fit the newer data model of v.6.2 and higher. This is done automatically when loading a pre-v.6.2 HU that contains PDFs.



Save the HU after documents have been converted. Otherwise, the procedure will have to be repeated the next time you open this HU.

In some rare cases the system may detect a discrepancy between the dimensions of a quotation created with the old PDF engine and the new one. A program wizard will assist you to fix such a situation by either ignoring--frequently minor--differences or by re-selecting and modifying the ambiguous quotation.